

1. Supplier Evaluation

a. Supplier Evaluation method

The supplier evaluation process comprehensively assesses supplier capabilities across Quality and HSE criteria:

Quality criteria	HSE criteria
<ul style="list-style-type: none"> The evaluation is performed through the fulfillment of a supplier evaluation form. The form is grouped by questions in different dimensions and each group has different contributions to the overall score. The questionnaires are tailored to each specific type of supply or project stage. The questionnaire contains two sections: one with generic information of the company and another to address specific project deliverables, such as EPC Services, Materials, and Services. While different methods of collecting this information may be used, the questionnaires themselves should maintain a consistent structure to facilitate efficient data management. Additionally, the questionnaires can be offered in multiple languages to allow for deployment across various geographical regions. 	<ul style="list-style-type: none"> HSE evaluations will only be performed to suppliers that under a contract with Votalia provide on-site physical services (either a Votalia own site, a Votalia Customer site, or another third-party site). The evaluation is performed through the fulfillment of a supplier evaluation questionnaire in an internal dedicated tool "Contractor HSE Performance evaluation" that will maintain the associated evaluation record. The evaluation questions will address the following points: Working Procedures adherence; Safety Measures correspondence to Risk Assessment and Method Statement; HSE Staff and Technical Supervisors availability and competence; Local Language availability; Incident Management Process adherence; N° Significant Incidents (Fatal, LTI, CSA, and PSA /all environmental incidents and accidents); N° of HSE Non-conformities; Action Plans Closure; Personal and Collective Protection Equipment; Equipment & Tools; Waste Management; Chemical substances management; Contracting chain management; Site Access Control Documentation; Reporting; Compliance with Training Requirements.

b. Scale

Quality scale	HSE scale
<ul style="list-style-type: none"> The score is given on a scale of 1 (lowest) to 5 (highest) and the scale is defined as: <ul style="list-style-type: none"> 1-Unacceptable; 2-Bad; 3-Satisfactory; 4-Good; 5-Benchmark; N/A-Not applicable 	<ul style="list-style-type: none"> The score for each question is given in terms of assessment levels from non-complaint (lowest) to fully complaint (highest) and the scale is defined as: <ul style="list-style-type: none"> 100%-Fully compliant; 50%-Partially compliant; 0%-Non-compliant; N/A-Not applicable

c. Supplier Evaluation timelines

The evaluation timelines are planned as follows:

Quality Evaluation	HSE Evaluation
<ul style="list-style-type: none"> Construction: evaluations per project, at the end of the construction phase (PAC). If the project extends to the warranty and O&M phases, with the same conditions applied to other suppliers (if O&M contract is achieved). Operation & Maintenance: Suppliers must be evaluated periodically during the contract, at least on a yearly basis. Preferably, the evaluations can be done by region/geography. However, it's possible to perform the evaluations by project if more adequate. Other suppliers: evaluation per supply. Nevertheless, service suppliers whose contracts extend beyond one year in duration must be evaluated periodically during the contract, at least on a yearly basis. 	<ul style="list-style-type: none"> Construction project service supplier: monthly evaluation per project. Other service suppliers: an evaluation must be carried out per quarter, per Contractor that were active in that period, regardless of the number of projects they were involved in.

d. Supplier Evaluation Score

As an output of the supplier evaluation, a hierarchy is given to highlight suppliers with better performance and, or all the way around, to limit the business with suppliers that are not corresponding with the Voltaia expectations and requirements. The results of supplier evaluations should be available for consultation to whom it may concern.

Evaluation scores:

Quality Evaluation		HSE Evaluation	
Score	Result	Score	Result
Limited Business	≤ 2	Unsatisfactory	≤ 65%
Standard	3	Need Improvement	65% < 75%
Relevant	4	Good Performance	75% < 95%
Preferred	5	Preferred	≥ 95%